



305 South Andrews Ave, Suite 301
Fort Lauderdale, FL 33301
Phone: (954) 463-6574
Fax: (954) 463-8412
www.ddaftl.org

December 15, 2010

Dear Fort Lauderdale Neighborhood Leader:

St. Patrick's Day is coming!!! It's time for the **wearin' o' the green** and celebrating all things Irish. On Saturday, March 12th, 2011 the downtown area of the City of Fort Lauderdale will transform into a sea of color and music for the St. Patrick's Day celebrations. The Downtown Development Authority and the City of Fort Lauderdale are proud to sponsor the 2011 Fort Lauderdale St. Patrick's Day Parade & Festival. The parade will begin at 12 p.m. along Las Olas Boulevard in downtown Fort Lauderdale, then ending at Huizenga Plaza for lots of food, refreshments, live music, and family fun.

You do not have to be Irish to enjoy the music, song and dance of St. Patrick's Day. The organizers are in search of bands, marching groups, clowns, floats and any other unique entries that will make this Annual St. Patrick's Day Parade fantastic. We are currently accepting applications to participate in the festivities. Claim your spot quick in the parade, as space will be limited, and get ready to have a grand old time on this day of worldwide Irish celebration!

Enclosed you will find a Parade Application and Float Inspection Checklist. Please submit your completed application and entry fee check of \$50 (made payable to Fort Lauderdale St. Patrick's Day Parade and Festival) to the address below no later than February 18, 2011. Following application review, staff will contact you with all pertinent information. If you have any questions or concerns, please contact Terry Rynard at (954) 828-5804 or trynard@fortlauderdale.gov. Remember, "Tis a wee bit of Irish in all of us!!" Join us in the fun and celebration.

Sincerely,

Chris Wren
Executive Director

PARADE SAFETY FLOAT INSPECTION CHECKLIST



This checklist was developed to ensure the safety of all participants and spectators of parades in the City of Fort Lauderdale. The following items will be implemented and adhered to during the design and building of every float. A designated Parade Official or a Parade Committee designee may inspect all floats. Any float, vehicle or person not in compliance with this checklist may forfeit the right to participate in the parade.

- ❖ All float leaders are **required** to attend the Captain's Meeting that will be held prior to the parade.
- ❖ Driver is required to have a valid driver's license and insurance.
- ❖ All vehicles must have a valid license plate as required by law and functioning horn, headlights, brake lights and parking lights.
- ❖ Tow vehicles and trailers shall be properly serviced for gas, oil, coolant, tires and battery prior to reporting to the staging area. The Parade Official retains the right to prohibit any unsafe vehicle or trailer from participating in the parade.
- ❖ Towed trailers or towed floats must have safety cables or chains in place and attached to the tow vehicle. Front and rear towing hooks **MUST** be accessible and of sufficient strength for towing.
- ❖ Driver must have proper 180° vision (or communications) and proper ventilation.
- ❖ All flatbed trucks or trailers with riders must have a railing at least 12" above the float platform using wood, metal or a substantial substitute. Consultation with professionals experienced in construction techniques shall be done to ensure the railing will withstand the force imposed upon it by the persons on board.
- ❖ Generators must be securely mounted and installed away from decorations and riders. Generators must be equipped with a metal exhaust, which could terminate either in a common exhaust or extend to the exterior of the float (same as the vehicle exhaust).
- ❖ All decorative materials used must be flame retardant. No smoking, open flames or cooking is allowed on floats. No sharp or unfinished edges should be exposed. All motorized apparatus shall be provided with an approved 2A-10BC rating fire extinguisher accessible to the operator.
- ❖ Floats being towed with people on board shall have at least one accessible 2A-10BC extinguisher on the float. Each standing float rider must have an approved body support. All seating on towed vehicles or floats must be properly secured. The Parade Official or a Parade Committee designee will assess seated riders' safety.
- ❖ All floats must have a minimum of four wheel walkers (adults) stationed on the four "corners" of the float, including tow vehicle.
- ❖ No person shall be allowed to get on and off a float after the parade begins, except for emergency reasons. In the case of an emergency, the float should pull to the curb and stop. The person involved in the emergency will be removed and the float may re-enter the parade procession.

ST. PATRICK'S DAY

PARADE APPLICATION

SATURDAY MARCH 12TH, 2011 12:00 PM



Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Cell Phone: _____

E-Mail Address: _____

Name of Unit: _____

Type of Unit: Float: _____ Length: _____ Height: _____ 14' Maximum

Band: _____ Marching: Yes No

Other: _____

FOR THE EMCEE Unit Statement (Mandatory)

Will costumes be worn? Yes _____ No _____

Number of Participants in Unit: _____ Age of Participants: _____

Alternative Contact Person Name: _____

Phone Number: _____ Cell Phone: _____

Parade Application Fee: \$50 (ALL schools are exempt from the application fee). Please make checks payable to Fort Lauderdale St. Patrick's Day Parade and Festival.

Band Fee: _____ (Please keep band budget below \$400)

DEADLINE FOR ALL ENTRIES IS FRIDAY, FEBRUARY 18, 2011

PLEASE RETURN TO: City of Fort Lauderdale Parks and Recreation Department
ATTN: Terry Rynard
1350 W Broward Boulevard
Fort Lauderdale, FL 33312

FOR SAFETY REASONS, BEADS OR SOUVENIERS OF ANY KIND WILL NOT BE ALLOWED TO BE THROWN BY PARADE PARTICIPANTS. ANY ENTRANT WHO THROWS ITEMS WILL BE DISALLOWED FROM PARTICIPATING NEXT YEAR.